

APPLICATION FOR APPROVAL TO USE HUMAN SUBJECTS IN CLASSROOM SITUATIONS

THE USE OF ANY HUMAN SUBJECTS IN INSTRUCTION OR TEACHING WITHOUT PRIOR APPROVAL OF THE INSTITUTIONAL HUMAN SUBJECTS COMMITTEE IS A VIOLATION OF MICHIGAN TECHNOLOGICAL UNIVERSITY POLICIES AND PROCEDURES. TO ENSURE A PROMPT REVIEW, MAKE CERTAIN THAT BOTH YOUR APPLICATION AND YOUR INFORMED CONSENT STATEMENT ARE COMPLETE. WHEN COMPLETED, PLEASE SEND TO THE RESEARCH INTEGRITY & COMPLIANCE OFFICE, 317A ADMIN BLDG., ATTN: CHERYL GHERNA

GENERAL INFORMATION

Principal Investigator* _____ Department: _____

Co-Investigator(s): _____ Department: _____

_____ Department: _____

Project Title: _____

Project Duration: Start Date _____ End Date _____

Anticipated Start Date (if different from above) _____

Anticipated Funding Agency: _____

*The principal investigator of a project must be a faculty or staff member. If students are involved in a project, he/she should be listed as a co-investigator.

REQUIRED INFORMATION

The following materials must be appended to this application:

- A. A brief description of the project
- B. Specific procedures to be followed - Please describe the project in enough detail so that the Committee will be able to evaluate the risks involved. Try to anticipate any future changes as far as possible and include them; by doing this, you may avoid the need to re-apply later. This must be a separate statement. A reference to a previous application, to a proposal, or to the brief description above will not satisfy this requirement.
- C. Respond to as many of the following as may apply:
 - 1. Number of students or research subjects to be used in the study: _____
 - 2. Age range of students or research subjects to be used in the study: _____
 - 3. How will students or research subjects be informed about this research and their participation in it? State how these students' or subjects' participation will be on a voluntary basis.
 - 4. Will these students or research subjects participate in any activities that may be potentially stressful or harmful?
 - a. If yes, fully describe the nature of the risk or stress.
 - b. What specific steps will be taken to minimize and monitor this risk or stress?
 - 5. What steps are being taken to keep student or research subject information confidential and/or anonymous?
 - 6. What steps will be taken to prevent irresponsible or unauthorized use of the data and findings?
- D. Informed Consent form – Please attach a copy of the informed consent form you will use. The form must describe in detail any possible risks to the subject, and must state that the subject may withdraw at any time from the project without penalty.

INVESTIGATOR'S ASSURANCE

I acknowledge responsibility for this project. I assure that I will obtain committee approval prior to implementing any significant changes in the protocol. I assure that all faculty, staff, and students involved in the project are presently qualified or will be trained to conduct the project in a humane and scientific manner. I assure that the activities do not unnecessarily duplicate previous experiments/teaching demonstrations.

Principal Investigator's Signature

Date

Please answer the following questions. If more space is needed, attach additional sheets.

A. Brief description of the project:

B. Specific procedures to be followed:

C.3. How will students or research subjects be informed about this research and their participation in it? State how these students' or subjects' participation will be on a voluntary basis.

C.4. Will these students or research subjects participate in any activities that may be potentially stressful or harmful?
Yes ____ No ____

C.4.a. If yes, fully describe the nature of the risk or stress.

C.4.b. If yes, what specific steps will be taken to minimize and monitor this risk or stress?

C.5. What steps are being taken to keep student or research subject information confidential and/or anonymous?

C.6. What steps will be taken to prevent irresponsible or unauthorized use of the data and findings?