



Visitor ID & Email Request Form

The following information is required to establish a Michigan Tech ID Number and/or email account with the University:

Name _____

Current Address _____

Sex _____ Birth Date _____

Citizenship:

- U.S. Citizen
- Permanent Resident
- Non-citizen (Please list your immigration status on line below)

Visiting Department _____

Department Contact Name & Number _____

Reason for request _____

Email Account Needed? Yes No

Michigan Tech ID Needed? Yes No

Michigan Tech Parking Pass Needed? Yes No

The information that I have provided is true and correct.

Print Name (Requestor)

Signature

Date

Please submit to Human Resources for processing

For Human Resource Use Only

M Number Assigned: _____

Email Account created y/n

HR Approval: _____

Date: _____