



**Michigan Technological University
TIME SHEET**

PAYROLL # _____ PAY PERIOD DATES _____ / _____ / _____ THRU _____ / _____ / _____

Name: _____										ID _____		ORGN _____	

EARN CODE	SHFT	PAY PERIOD TOTAL HOURS	SU	MO	TU	WE	TH	FR	SA	RATE	WEEKLY TOTAL HOURS	SU	MO	TU	WE	TH	FR	SA	RATE	WEEKLY TOTAL HOURS			
																						
																				WEEKLY TOTAL:		WEEKLY TOTAL	

LABOR DISTRIBUTION OVERRIDE

EARN CODE	INDEX OVERRIDE	TOTAL HOURS	WEEK 1 HOURS	WEEK 2 HOURS	EARN CODE	INDEX OVERRIDE	TOTAL HOURS	WEEK 1 HOURS	WEEK 2 HOURS				
										TOTAL		TOTAL	

Comments: _____

Employee's Signature

_____/_____/_____
Date