

Reminders and Hints for using Michigan Tech's Health Plans

1. Aetna Mail Order Rx: Directions on how to utilize Aetna's Mail Order RX, as well as information about the program, are available at our website, www.admin.mtu.edu/hro/TechSelect/index.shtml . Click the link Aetna Mail Order FAQ's.

2. If a claim needs to be submitted to Aetna manually, you can download the form at the above website by clicking on the appropriate claims form link. The provider does not need to fill out the provider section of this website as long as the documentation accompanying the form includes the following information: patient name, date of service, provider billing tax ID and address, and procedure/diagnosis codes.

3. For those who have chosen the HuskyCare HSA plan and would like to order another set of debit cards or a book of checks, please contact Aetna at the phone number located on the back of your debit card.

4. Wellness/preventative visits: Each plan allows for one annual physical covered at 100 percent. These visits must be billed by the provider as a routine visit. If the claim is sent with a diagnosis, copays and/or deductibles will apply. As in the past, if a wellness visit/lab becomes a diagnosis, the plan no longer pays 100 percent but would apply your copay and/or deductibles. This would also apply to those members that are eligible for a colonoscopy covered at 100%(over the age of 50).

5. If you have specific coverage questions or claims issues, please contact Aetna directly at the customer service number located on your medical ID card.

Since there were many changes to the Michigan Tech health plans, including a new carrier, Julie Edgar from Aetna will conduct more campus forums in March to provide more information and to answer questions from the campus community.