

MichiganTech

REGULAR NON-EXEMPT STAFF

TECH SELECT

FLEXIBLE BENEFIT PROGRAM

BENEFITS	WHO PAYS	WHEN ELIGIBLE	WHAT YOU RECEIVE
HEALTH & DENTAL Aetna Open Choice PPO Health Savings Account (Employer and Employee Contribution) Flexible Spending Health Care Account Flexible Spending Dependent Care Account	MTU/Employee	Date of Hire	<p>HuskyCare PPO: \$500/\$1000 Deductible and Co-pay on in/outpatient hospitalization; Lab/X-ray 10% copay; Office Calls 35% Co-pay, prescription Coverage.</p> <p>HuskyCare HSA: \$1500/\$3000 Deductible on all services (except preventative); After deductible is met, a copay is required on services</p> <p>Husky Dental/Vision 1: 100% Preventative, 80% fillings, extractions, root canals; 50% Crowns and gold fillings. Orthodontic Services up to age 19, \$1,500 lifetime maximum.</p> <p>Husky Dental/Vision 2: 100% Preventative, 50% fillings, extractions, root canals; 50% Crowns and gold fillings. No Orthodontic Services.</p> <p>Vision for both plans the same – 35% copay on office exams every 12 months; \$350 allowance towards glasses/contacts every 24 months</p>
LIFE INSURANCE Basic Optional Basic and optional coverage includes an accidental death and dismemberment rider. Family	MTU MTU/Employee Employee	Date of Hire Date of Hire Date of Hire	<ul style="list-style-type: none"> ▪ \$5,000 term life insurance ▪ \$50,000 ▪ 1 x salary ▪ 2 x salary ▪ 3 x salary ▪ Dependent term life insurance \$3,000 spouse/\$2,000 child \$6,000 spouse/\$4,000 child \$25,000 spouse/\$10,000 child
ACCIDENTAL DEATH and DISMEMBERMENT	Employee	Date of Hire	<ul style="list-style-type: none"> ▪ Coverage for employee and family from \$10,000 to \$250,000.

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LONG TERM DISABILITY	MTU	Date of Hire	<ul style="list-style-type: none"> ▪ Pays up to 60% of monthly salary after a 6-month waiting period. ▪ Optional Pays up to 70% of monthly salary after a 6-month waiting period. <ul style="list-style-type: none"> - Premium Required ▪ Coordinated with other benefits. ▪ Percentage paid toward retirement annuity.
	MTU/Employee	Date of Hire	

OTHER INSURANCE

BENEFITS	WHO PAYS	WHEN ELIGIBLE	WHAT YOU RECEIVE
PERSONAL LIABILITY INSURANCE	MTU	Date of Hire	<ul style="list-style-type: none"> ▪ A policy for your protection in work related lawsuits.
TRAVEL ACCIDENT INSURANCE	MTU	Date of Hire	<ul style="list-style-type: none"> ▪ Additional \$200,000 accidental death and dismemberment coverage while traveling on MTU business.
WORKERS' COMPENSATION	MTU	Date of Hire	<ul style="list-style-type: none"> ▪ Payment for medical expenses and lost time due to work-related injury.

RETIREMENT

BENEFITS	WHO PAYS	WHEN ELIGIBLE	WHAT YOU RECEIVE
RETIREMENT ANNUITY	MTU	Date of Hire	<ul style="list-style-type: none"> ▪ No minimum retirement age or service requirements. ▪ Fixed and variable options available. ▪ Defined contribution plan. ▪ Tech contributes 10.55%. ▪ Optional 2% Matching Program.
TAX-DEFERRED SUPPLEMENTAL RETIREMENT ANNUITIES <ul style="list-style-type: none"> ▪ 403 (b) ▪ 457 (b) 	Employee	Date of Hire	<ul style="list-style-type: none"> ▪ Optional tax-deferred contributions. ▪ Application and payroll deduction form available in Benefits Office.

TIME OFF

BENEFITS	WHO PAYS	WHEN ELIGIBLE	WHAT YOU RECEIVE
PAID SICK LEAVE	MTU	Two weeks	<ul style="list-style-type: none"> ▪ Earned on the basis of ½ day per pay period from hire date. ▪ Maximum accumulation of 132 days. ▪ Use for sickness, injury or family illness.
VOLUNTARY SICK LEAVE POOL	Employee	Three months from hire date	<ul style="list-style-type: none"> ▪ Employee can donate three days of accrued sick leave to the VSLP to be eligible to use as short – term disability insurance. Enrollment is April of each year
BEREAVEMENT LEAVE	MTU	Date of Hire	<ul style="list-style-type: none"> ▪ Up to 3 days for funeral leave.

TIME OFF (Continued)

BENEFITS	WHO PAYS	WHEN ELIGIBLE	WHAT YOU RECEIVE
PAID VACATION	MTU	Three months from hire date	<ul style="list-style-type: none"> Employees will accrue vacation time biweekly at the following annual rates: <ul style="list-style-type: none"> 1st yr5 days 2nd-4th yr.....10 days 5th-7th yr.....15 days 8th-12th yr.....18 days 13th-17 yr.....21 days 18th & subsequent yrs.....24 days
PAID HOLIDAYS	MTU	Date of Hire	<ul style="list-style-type: none"> Nine paid holidays: six are legal holidays; three are University designated holidays: day before Christmas, day before New Year's, day following Thanksgiving. Personal day.

OTHER BENEFITS AND WELLNESS

BENEFITS	WHO PAYS	WHEN ELIGIBLE	WHAT YOU RECEIVE
EMPLOYEE EDUCATIONAL PROGRAM	MTU	Date of Hire	<ul style="list-style-type: none"> Must be employee for duration of course. Deferment of tuition and fees for two MTU courses each semester.
TUITION REDUCTION INCENTIVE PROGRAM (TRIP)	MTU/Employee	Date of Hire	<ul style="list-style-type: none"> 50% discount on tuition for MTU classes. Spouse and/or dependents must be eligible.
WELLNESS PROGRAM	MTU/Employee	Date of Hire	<ul style="list-style-type: none"> Educates employees on various health issues. Sponsors and promotes health events. Tech Fit - encourages employees to keep healthy and active by offering reduced rate for health club memberships and related programs.
PARKING PRIVILEGES	MTU	Date of Hire	<ul style="list-style-type: none"> Parking in an assigned lot.
TRAVEL ALLOWANCES	MTU	Date of Hire	<ul style="list-style-type: none"> Allowances for lodging, meals and transportation while traveling on University business.
UNEMPLOYMENT COMPENSATION	MTU	Date of Hire	<ul style="list-style-type: none"> Compensation mandated by state laws to former MTU employees unemployed due to lack of work.
SOCIAL SECURITY	MTU/Employee	Date of Hire	<ul style="list-style-type: none"> Equal contributions by MTU and employee provide benefits at retirement, death or disability.
SAVINGS BONDS	Employee	Date of Hire	<ul style="list-style-type: none"> Payroll deductions for purchase of U.S. savings bonds.

OTHER BENEFITS AND WELLNESS (Continued)

BENEFITS	WHO PAYS	WHEN ELIGIBLE	WHAT YOU RECEIVE
PAYCHECK DEPOSIT	_____	Date of Hire	▪ Automatic deposit of your paycheck in the bank of your choice.

ABOUT MICHIGAN TECH

Houghton, Michigan is the home of Michigan Technological University, in the heart of Upper Michigan's scenic Keweenaw Peninsula. Lake Superior is just a few miles from campus, and the surrounding area is perfect for virtually all types of seasonal outdoor activities-hunting, fishing, backpacking, boating, swimming, snowshoeing, cross-country skiing, and hiking. The University owns and operates Mont-Ripley, a downhill ski area, as well as the Portage Lake Golf Course.

1/15/2009