

**2008-2009 ENROLLMENT VERIFICATION FORM** (ENRL09)

**If you will be attending a semester less than full time or do not plan to attend for the full academic year—complete and return this form.**

**Award notifications are based on an expected full-time enrollment for award and cost of attendance determinations.** The final validation of your eligibility for all sources of financial assistance is made at the end of the official “last day to add” for each semester. Your **cost of attendance and financial aid awards** will be adjusted based on the enrollment status as of that date.

To minimize the impact which packaging adjustments can have on your available financial assistance, we recommend that you notify the Financial Aid Office of less-than-full-time enrollment now or in advance of the “last day to add” date. **Though you may receive special permission to increase your credit load after that date, financial aid must be based on the “last day to add.” There are no exceptions.**

Financial Aid Credit Requirements\* (per semester):

<u>Enrollment</u>	<u>Undergraduate</u>	<u>Graduate</u>
Full Time	12 or more	9 or more
Three-Quarter Time	9, 10, 11	
Half Time	6, 7, 8	5, 6, 7, 8
Less Than Half Time**	.5 to 5.5	

\*Learning Center credits, audits, and courses you are not billed for are excluded from the total credits used to calculate financial aid enrollment status.

\*\*For financial aid eligibility, a co-op assignment is considered less than half time.

**If you will not be enrolled as a full-time student for any semester during the academic year, please indicate (✓) your expected enrollment status:**

Fall, 2008:    \_\_\_ Three-quarter Time    \_\_\_ Half Time    \_\_\_ Less Than Half Time    \_\_\_ Not Enrolled

Spring, 2009:    \_\_\_ Three-quarter Time    \_\_\_ Half Time    \_\_\_ Less Than Half Time    \_\_\_ Not Enrolled

Summer, 2009: If enrolling, complete form at [www.admin.mtu.edu/finaid/documents/08sumapp.pdf](http://www.admin.mtu.edu/finaid/documents/08sumapp.pdf)

For additional information regarding enrollment requirements for specific types of assistance, go to [www.finaid.mtu.edu/finproc.htm](http://www.finaid.mtu.edu/finproc.htm) **Though you may meet the minimum enrollment requirements for a specific type of assistance, proration of your cost of attendance based on a less-than-full-time status may decrease the value of an award.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Return to: Financial Aid Office  
Michigan Tech University  
1400 Townsend Drive  
Houghton, MI 49931-1295

Fax: 906-487-3042  
Phone: 906-487-2622