

POSTDOCTORAL RESEARCH FELLOW

The experience of postdoctoral research fellowship is a valuable extension of a person's doctoral work which is generally recognized as a sign of achievement. For the purpose of employment in most prestigious universities, the postdoctoral fellowship experience is regarded as a highly desirable asset. Appointment of postdoctoral fellows have several unique features which sets it apart from the usual employment routine.

1. Fixed-Term: Minimum – 12 months at 100% effort
Maximum – 3 years (renewable)
Total appointment period cannot exceed a total of 6 years.
Exceptions only granted by Provost.
2. Review: At the end of each year.
3. Procedure: Request for Position is sent for compliance review to Human Resources, and then forwarded to the Provost for approval. Once approved, Human Resources will process the information. The request should contain a position authorization form, offer letter, and proof of degree.
4. Benefits: Commensurate with appointment (Contact the Benefits Office).
5. Advertising: An open announcement will be maintained on the department's web page.
6. Salary Range: Discipline specific - \$35,000 - \$55,000
(Requests for exceptions outside the minimum or maximum must be forwarded in writing to the Vice President for Research).
7. Training: Must complete the appropriate Responsible Conduct of Research (RCR) training requirements during their first or second academic semesters.
8. Other: Doctoral degree must have been earned within 72 months of being appointed.

Approval:



Maximilian J. Seel
Provost and Vice President for Academic Affairs

1-11-12

Date